

# Moving Out Cleaning: A Full Checklist

## Step 1

Take a good look at the entire space and make notes:

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## Step 2

Prioritize tasks

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Step 3

Divide each room into smaller tasks

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

Room: \_\_\_\_\_  
Task: \_\_\_\_\_

## Step 4

Find the right cleaning supplies

- Paper towels
- Baking soda
- Glass cleaner
- Cleaning spray
- Sponges
- Towels and dishrags
- Dustpans
- All-Purpose cleaner
- Vacuum cleaner
- Trash bags
- Wood polish
- Air freshener
- Mop and bucket

## Step 5

Establish a timeline

\_\_\_\_\_ hh:\_\_\_ min:\_\_\_

\_\_\_\_\_ hh:\_\_\_ min:\_\_\_

\_\_\_\_\_ hh:\_\_\_ min:\_\_\_

\_\_\_\_\_ hh:\_\_\_ min:\_\_\_

\_\_\_\_\_ hh:\_\_\_ min:\_\_\_

## Step 6

Consider move-out requirements

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Step 7

Deep cleaning

## Step 8

Do a final walkthrough